

**REPUBLIC OF NAMIBIA**

**THE MINISTRY OF MINES AND ENERGY**

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**MONTHLY RETURN**

**(Industrial Minerals)**

**A. GENERAL**

THIS RETURN MUST BE SUBMITTED TO THE OFFICE OF THE SENIOR ECONOMIST AS SOON AS POSSIBLE AFTER THE END OF EACH MONTH BUT NOT LATER THAN THE 15th OF THE FOLLOWING MONTH. DEFAULT IN THIS RESPECT WILL RENDER THE MANAGER OR MINERAL RIGHTS HOLDER LIABLE FOR PROSECUTION IN TERMS OF THE MINERALS (PROSPECTING AND MINING) ACT OF 1992/MINES AND WORKS ORDINANCE OF 1968.

IT IS THE DUTY OF EVERY MANAGER OR MINERAL RIGHTS HOLDER TO OBTAIN THE BLANK FORMS FOR THIS PURPOSE, THESE BEING AVAILABLE FREE OF CHARGE ON APPLICATION TO THE ABOVE ADDRESS AND ON THE MINISTRY’S WEBSITE **(www.mme.gov.na).**

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| --- |
| 1. RETURN FOR THE MONTH ..................................................................***20***.....................2. NAME OF THE MINE OR QUARRY……………………………………………………………….. 3. REGISTERED NAME OF COMPANY OR INDIVIDUAL………………………………………….4. NAME AND NUMBER OF FARM/MINING CLAIM AND/OR MINING AREA …………………………………………………………………………………………………………….. 5. REGION/MAGISTERIAL DISTRICT………………………………………………………………… 6. MINERALS/COMMODITIES PRODUCED…………………………………………………………. 7. POSTAL ADDRESS………………………………. 8. TEL:..................................   FAX***: ………………………….*** EMAIL:………………………… 9. ENQUIRIES TO:………………………………………………………. 10. I HEREBY CERTIFIED THAT TO THE BEST OF MY KNOWLEDGE THE PARTICULARS GIVEN IN THIS RETURN ARE CORRECT.DATE ............./............../................... ........................................... MANAGER/OWNER |

***Note: The front page must be signed before submission***

**SECTION I**

**LABOUR AND WAGES**

|  |  |  |
| --- | --- | --- |
| **EMPLOYEES** |  **AVERAGE NUMBER IN SERVICE** |  |
|  |  **NAMIBIAN** |  **NON-NAMIBIAN** |  |
| **STAFF TYPE** | **MALE** | **FEMALE** | **MALE** | **FEMALE** | **GROSS PAY (N$)** |
| **PERMANENT:**  |
|  SKILLED |  |  |  |  |  |
|  SEMI-SKILLED |  |  |  |  |  |
|  UNSKILLED |  |  |  |  |  |
|  |  |  |  |  |  |
| **TEMPORARY:**  |
|  SKILLED |  |  |  |  |  |
|  SEMI-SKILLED |  |  |  |  |  |
|  UNSKILLED |  |  |  |  |  |
|  |  |  |  |  |  |
| **CONTRACTORS:**  |
|  SKILLED |  |  |  |  |  |
|  SEMI-SKILLED |  |  |  |  |  |
|  UNSKILLED |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |

**SECTION II**

**OPENING STOCK**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **COMMODITY** | **DESCRIPTION** | **MASS** | **MASS UNIT** | **GRADE** | **QUALITY** | **ASSAY VALUES** |
|  |  |  |  |  |  |  |
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**SECTION III**

**MINERAL PURCHASES (STATE NIL IF NO PURCHASES)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **COMMODITY** | **DESCRIPTION** | **GRADE** | **QUALITY** | **MASS** | **MASS UNIT** |  **VALUE (N$)** | **SELLER DETAILS** | **COUNTRY** |
|  |  |  |  |  |  |  |  |  |  |
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**SECTION IV**

**PRODUCTION**

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| --- | --- | --- | --- | --- | --- | --- |
| **COMMODITY** | **DESCRIPTION** | **MASS** | **MASS UNIT** | **GRADE** | **QUALITY** | **ESSAY VALUE (%)** |
|  |  |  |  |  |  |  |
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**SECTION V**

**SALES**

**(INCLUDING MINERAL PURCHASES UNDER SECTION III)**

**A. LOCAL SALES**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **COMMODITY** | **DESCRIPTION** | **MASS** | **MASS UNIT** | **GRADE** | **QUALITY** | **VALUE (N$)** | **RECIPIENT** |
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**SECTION VI**

**B. EXPORTS**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PERMIT No** | **DATE** | **COMMODITY** | **DESCRIPTION** | **MASS** | **MASS UNIT** | **GRADE** | **QUALITY** | **VALUE** **(N$)** | **COUNTRY OF FINAL DESTINATION** |
|  |  |  |  |  |  |  |  |  |  |
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**SECTION VII**

**CLOSING STOCK**

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| --- | --- | --- | --- | --- | --- | --- |
| **COMMODITY** | **DESCRIPTION** | **MASS** | **MASS UNIT** | **GRADE** | **QUALITY** | **ASSAY VALUES(%)** |
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**REMARKS:**

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